

LINCOLN POLICE DEPARTMENT

ESCORT SERVICES

Date Issued: 04-12-2009

Reviewed: 04-12-2011

Policy

(61.3.3)

- Provide escort services consistent with the Mission Statement
- Shall not escort civilians vehicles in medical emergencies

Purpose

The purpose of this order is to cover

- Dignitaries
- Oversized or Unusual cargo
- Money Escorts
- Safety Escorts
- Funerals
- Medical Emergencies
- Reporting

General Guidelines

- Escorts shall be provided for any person or company needing safe passage
- It shall only be provided if personnel are available
- If time allows, the request must be in writing to the Chief of Police

Procedures

Requests from...	Shall be...
Public Officials	Escorted at the discretion of the Supervisor on duty.
Dignitaries	Normally escorted by their own security people Written request needed outlining; <ul style="list-style-type: none">- number of officers needed- locations- known security risks- other information to assure safe passage If time not permitted for a written request to the Chief or designee, necessary steps shall be taken to assist. <i>Foreign Dignitaries – contact State Department for additional guidance.</i>

Funerals	Escorted only within the Town of Lincoln unless specifically authorized by the Chief or designee
Oversized Vehicles Hazardous or Unusual cargos	Escorted only with authorization of Chief or designee A written request with insurance certificate Escorted by sworn volunteers in the case of hazardous materials
Medical Emergencies	Escorting civilians in vehicles is strictly prohibited An ambulance should be contacted if needed Escorting another emergency vehicle for medical emergencies is dangerous and strictly prohibited
Money Escorts	Provided, if personnel are available Only in department vehicles, not civilian vehicles Officers shall not assist in loading, unloading or carrying the money
Safety Escort	Provided , at the officers discretion within the Town. No escort outside of Town will be provided unless authorized by the Chief or designee No person intoxicated or incapacitated shall be escorted, but shall be taken into protective custody.

Reporting

Position	Shall;
Escorting Officer	Notify dispatch of the nature of the escort Provide starting and ending points Give starting & ending mileage on safety escorts if party is of the opposite sex
Dispatcher	Record information on the computer